U.S. Department of Justice

Washington, DC 20530

Exhibit A To Registration Statement Pursant to the Foreign Agents Registration Act of 1938, as amended

OMB NO. 1105-0003

Privacy Act Statement. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the Registration Unit in Washington, D.C. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the Administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public. Finally, the Attorney General intends, at the earliest possible opportunity, to make these public documents available on the Internet on the Department of Justice World Wide Web site.

Public Reporting Burden. Public reporting burden for this collection of information is estimated to average .49 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, Registration Unit, Criminal Division, U.S. Department of Justice, Washington, DC 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

Furnish this exhibit for EACH foreign principal listed in an initial statement

Name and address of registrant		2. Registration No.
QORVIS COMMUNICATIONS, LLC		Not received
3. Name of foreign principal	4. Principal address of foreign	orincipal
ROYAL EMBASSY OF SAUDI ARABIA	601 NEW HAMPSHI WASHINGTON, DC	RE AVE., N.W.
5. Indicate whether your foreign principal is one of the following:		
ĭ Foreign government		Ċ
☐ Foreign political party		
☐ Foreign or domestic organization: If either, check one of ☐ Partnership	of the following:	ā
☐ Corporation	□ Voluntary group	
☐ Association	☐ Other (specify)	
☐ Individual-State nationality		
If the foreign principal is a foreign government, state:		
a) Branch or agency represented by the registrant. Emb	oassy of Saudi Arabia	, Washington DC
b) Name and title of official with whom registrant deals.	Adel Al-Jubei Advisor to th	r, Foreign Polic e Crown Prince
If the foreign principal is a foreign political party, state:	Not Applicabl	
a) Principal address.		
b) Name and title of official with whom registrant deals.		
c) Principal aim		

8.	If the foreign principal is not a foreign government or a foreign political party,	
	a) State the nature of the business or activity of this foreign principal	plicable
	b) Is this foreign principal	
	Supervised by a foreign government, foreign political party, or other foreign principal	Yes □ No □
	Owned by a foreign government, foreign political party, or other foreign principal	Yes □ No □
	Directed by a foreign government, foreign political party, or other foreign principal	Yes □ No □
	Controlled by a foreign government, foreign political party, or other foreign principal	Yes □ No □
	Financed by a foreign government, foreign political party, or other foreign principal	Yes □ No □
	Subsidized in part by a foreign government, foreign political party, or other foreign principal	Yes □ No □

9. Explain fully all items answered "Yes" in Item 8(b). (If additional space is needed, a full insert page must be used.)

Not Applicable

Not Applicable

Date of Exhibit A

January 15, 2002

Name and Title

David W. Whitmore COO Signature

^{10.} If the foreign principal is an organization and is not owned or controlled by a foreign government, foreign political party or other foreign principal, state who owns and controls it.

U.S. Department of Justice

Washington, DC 20530

Exhibit B

To Registration Statement

Pursuant to the Foreign Agents Registration Act of 1938, an amended

INSTRUCTIONS: A registrant must furnish as an Exhibit B copies of each written agreement and the terms and conditions of each oral agreement with his foreign principal, including all modifications of such agreements, or, where no contract exists, a full statement of all the circumstances by reason of which the registrant is acting as an agent of a foreign principal. One original and two legible photocopies of this form shall be filed for each foreign principal named in the registration statement and must be signed by or on behalf of the registrant.

Privacy Act Statement. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the Registration Unit in Washington, D.C. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the Administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public. Finally, the Attorney General intends, at the earliest possible opportunity, to make these public documents available on the Internet on the Department of Justice World Wide Web site.

Public Reporting Burden. Public reporting burden for this collection of information is estimated to average .33 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, Registration Unit, Criminal Division, U.S. Department of Justice, Washington, DC 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

1. Name of Registrant	2. Registration No.	Not received vet			
QORVIS COMMUNICATIONS, LLC		048			
3. Name of Foreign Principal					
ROYAL EMBASSY OF SAUDI ARABIA					
Charle A annual state Davies					

Check Appropriate Boxes:

- 4. 🛽 The agreement between the registrant and the above-named foreign principal is a formal written contract. If this box is checked, attach a copy of the contract to this exhibit.
- 5. There is no formal written contract between the registrant and the foreign principal. The agreement with the above-named foreign principal has resulted from an exchange of correspondence. If this box is checked, attach a copy of all pertinent correspondence, including a copy of any initial proposal which has been adopted by reference in such correspondence.
- 6.
 The agreement or understanding between the registrant and the foreign principal is the result of neither a formal written contract nor an exchange of correspondence between the parties. If this box is checked, give a complete description below of the terms and conditions of the oral agreement or understanding, its duration, the fees and expenses, if any, to be received.
- 7. Describe fully the nature and method of performance of the above indicated agreement or understanding.

Public Affairs and Lobbying for the Royal Embassy of Saudi Arabia

8. Describe fully the activities the registrant engages in or proposes to engage in on behalf of the above foreign principal.

The purpose of this campaign is to promote communication and educational services in order to increase the awareness towards Saudi Arabia and the Kingdom's commitment in the war against terrorism. Communication activities include media interviews with government officials and foreign policy experts, meetings on the Hill with Members of Congress, meetings with current and previous administration officials and other policy makers, as well as conducting research and distributing informational materials relating to the most frequent topics of discussion on Saudi Arabia and U.S-Saudi Relations.

9. Will the activities on behalf of he above foreign principal include political activities as defined in Section 1(o) of the Act and in the footnote below?

Yes
No
No

If yes, describe all such political activities indicating, among other things, the relations, interests or policies to be influenced together with the means to be employed to achieve this purpose.

Date of Exhibit B
January 15, 2002

Name and Title
David Whitmore
COO

Signature

Footnote: Political activity as defined in Section 1(o) of the Act means any activity which the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political interests, policies, or relations of a government of a foreign country or a foreign political party.



Communications for Wall Street, Main Street and K Street™

November 14, 2001

HRH Prince Bandar din Sultan Ambassador Royal Embassy of Saudi Arabia 601 New Hampshire Ave, NW Washington, D.C. 20037

Your Royal Highness:

We are delighted to represent The Kingdom of Saudi Arabia as your public relations agency. In this letter we describe the terms of our arrangement with you. "We," "us," and "our" refer to QORVIS Communications, LLC, and "you" and "yours" refer to The Kingdom of Saudi Arabia. For ease of reference, we have numbered the remaining paragraphs.

- 1. As your counsel, we will develop the "Short-term Program" with the objective of executing a government relations program as directed by you for the period November 15, 2001 through December 15, 2001 and January 15, 2002 through February 15, 2002, and as outlined in the attached Addendum A.
- 2. We will also develop the "Long-term Program" with the objective of executing a public relations program as directed by you, and as outlined in the attached Addendum B.
- 3. For our services to you, we will be entitled to bill you and you agree to pay amounts determined as follows:
 - a) For the "Short-term Program we will bill you \$200,000 due November 15, 2001. Qorvis will contract directly with the selected firms to perform this program as outlined in Addendum A.
 - b) A monthly retainer for public relations and public affairs in the amount of two hundred thousand dollars (\$200,000.00) to be paid quarterly in advance the fifteenth day of each quarter. The invoice for the first quarter, beginning November 15, 2001, is attached.
 - c) Any extraordinary out of pocket expenses will billed in arrears, but only upon your approval. All costs for travel, communications, and other incidental costs will not be billed. The monthly retainer is a not to exceed amount and Qorvis will provide quarterly statements of all incurred expenses.
 - d) All costs and fees for research, opinion polling, and focus groups will be billed separately, upon your approval of project estimates prepared by us. Payment will be due at the end of each quarter.



- e) All costs and fees for advertising and other paid media will be billed separately, upon your approval of project estimates prepared by us. All media costs must be paid in advance prior to placement and will include the standard agency fee of 15%. All advertising expenditures will be reconciled monthly for your review. Qorvis will absorb the creative costs of the print advertising; with the exception of the photography and/or stock photography costs and production costs, which will be billed at cost to you.
- f) The overall program budget for the "Short-term Program" and the "Long-term Program" is attached as Addendum C. These figures represent a not to exceed budget and Qorvis will provide detailed statements of incurred expenses at the end of each quarter.
- 4. This agreement begins November 15, 2001, and extends for one year, unless terminated earlier. It may be terminated sixty-days after either of us gives written notice of termination to the other party. You remain liable for all fees and expenses accumulated through the date of termination.
- 5. Qorvis will handle its relationship with the Kingdom of Saudi Arabia in the most confidential manner.
- 6. During the contract period, Qorvis will inform the Kingdom of Saudi Arabia of any foreign clients that approach Qorvis for representation. For a period of two years after the termination of this Agreement, Qorvis will not accept any engagement with any client that would be deemed adverse to the interests of The Kingdom of Saudi Arabia.

We are very enthusiastic about this new assignment and confident forward to working with you.

Sincerely,

Ву:	QORVIS Communications LLC		
	Michael Petruzzello, Managing Partner		
	11/14/01		
	Date		
Ву:	The Kingdom of Saudi Arabia		
			
D.4			